



Metsä

Contracts

Metsä Group Supplier Portal Instructions

Contracts List

Note, Contracts –section is only visible for supplier Key Account Manager level users

- In this section you can find
 - List of your company’s active and archived contracts
 - Contracts’ basic information and signing rounds
- Click contract subject line to view details

Home > Contract List

Contract List

You can change contract filtering by clicking the list's name under this text.

☰ Active Contracts ▾

Contract Subject	Vendor	Vendor's contact person	Contract MG responsible	Contract type ↑	Frame contract	Contract Status	Valid from ↓	Valid to
TEST CATEGORY CHANGE TO PULP	Wild West Cowboys Ltd (TEST)	ALA POISTA, Test Antti	Rinta-Panttila, Antti	Individually signed Code of Conduct		Valid and signed	2/21/2019	
Ismon testisopimus 17.12.2018	Wild West Cowboys Ltd (TEST)	Itäpuu, Clint	Somero, Ismo	Project agreement		Valid and signed	12/17/2018	

Contract Details

- **Basic information** and contacts from Metsä and supplier side can be viewed
- **Signing rounds** can be opened by clicking the subject or arrow head icon (if contracts have been electronically signed)
- **Documents** that have been signed via e-signing can be viewed and downloaded from portal behind the signing round

Contract Details

Basic Information

Contract Subject *	Validity
Ismon testisopimus 17.12.2018	Contract Status Valid and signed
Vendor *	Valid from *
Wild West Cowboys Ltd (TEST)	12/17/2018
Contract type *	Valid to
Project agreement	—
Frame contract	—
—	—

Key contacts

Contract MG responsible *

Somero, Ismo

Vendor's contact person *

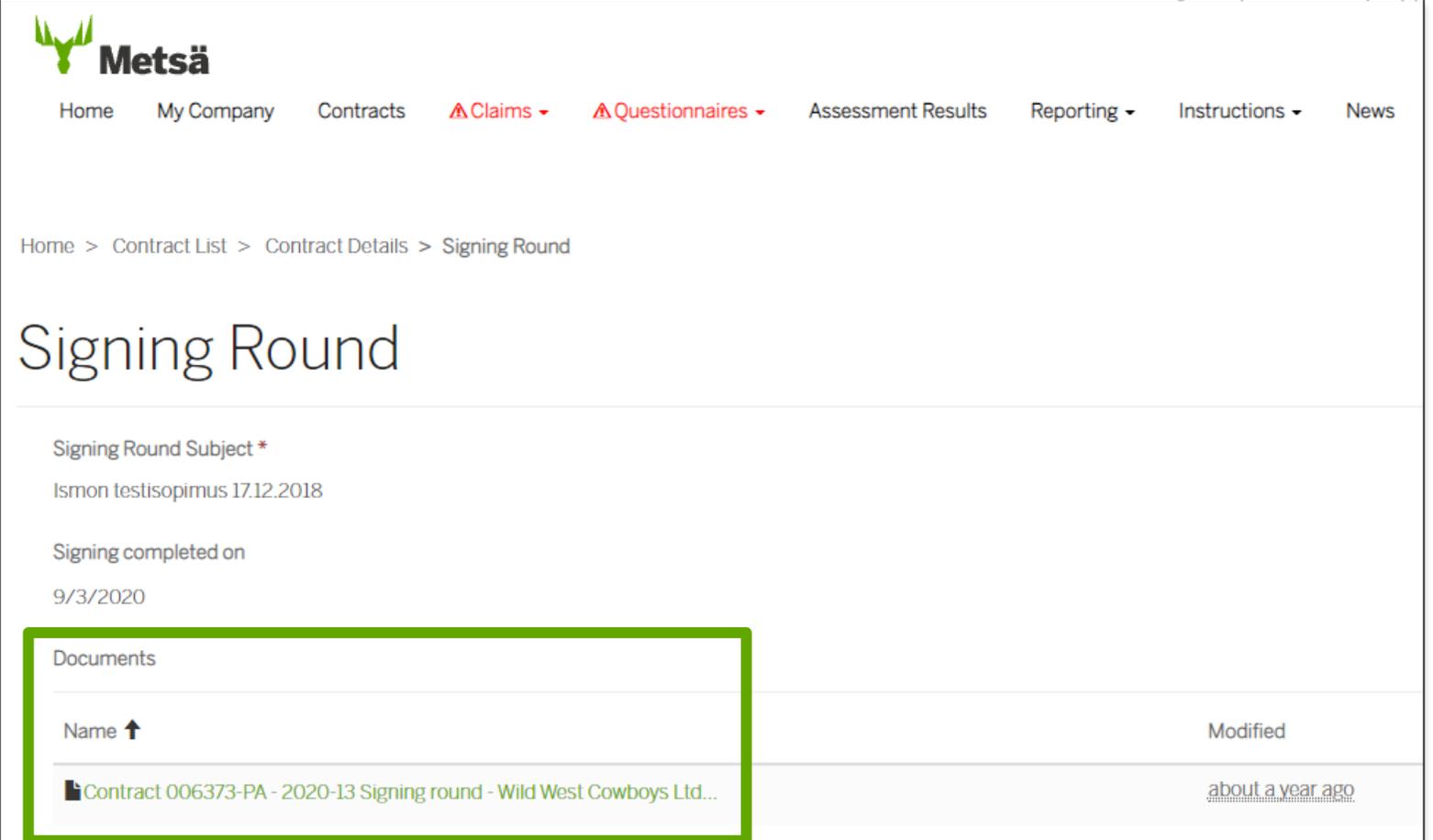
Itäpuu, Clint

Signed Documents

Signing Round Subject	Signing completed on ↓	
Ismon testisopimus 17.12.2018	9/3/2020	▼
Ismon testisopimus 17.12.2018	7/8/2020	▼
Ismon testisopimus 17.12.2018	6/2/2020	▼

Signing Round

- Click document name to download documents to computer



Metsä

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Home > Contract List > Contract Details > Signing Round

Signing Round

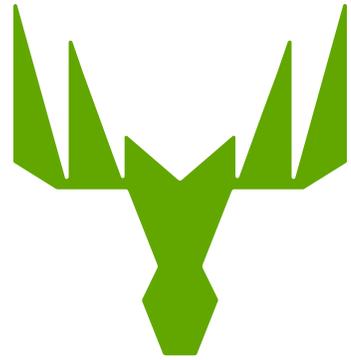
Signing Round Subject *

Ismon testisopimus 17.12.2018

Signing completed on

9/3/2020

Documents	
Name ↑	Modified
 Contract 006373-PA - 2020-13 Signing round - Wild West Cowboys Ltd...	about a year ago



Metsä

Need support? Contact Supplierportal.support@metsagroup.com